

KEMPSTON TOWN COUNCIL

Council Offices
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Kempston
Bedford
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Thursday 5 October 2023

To: Members of the Public

You are hereby invited to attend a meeting of Kempston Town Council on Tuesday 10 October 2023 at 7.30pm in the Council Chamber, 104 Bedford Road, Kempston, Bedford for the purpose of transacting the following business:

H White

H White

Clerk to the Council

AGENDA

The reading of the Fire precautions (on the back page of cover) by those present should be carried out prior to the commencement of the business.

- 1. To receive any apologies for absence.**
- 2. Members of the public are invited to address the Council** (time limit: 5 minutes per subject matter)
- 3. To confirm the Minutes of the meeting held on 12 September 2023 -** attached as Appendix A (pages 3-4)
- 4. Disclosures of interest in items on the agenda.**

Members are reminded that they must disclose both the existence and the nature of any personal and/or prejudicial interest that they have in any matter to be considered at this meeting in accordance with the Council's Code of Conduct.
- 5. Police Report –** attached as Appendix B (to follow)
- 6. Finance**
 - (a) Financial Statement showing spending/income against budget to 30 September 2023 - attached as Appendix C (to follow)
 - (b) To consider and approve payments (cheques, BACS payments and direct debits) attached as Appendix D (to follow)

- (c) Bank Reconciliation to 30 September 2023 – attached as Appendix E (to follow)
- (d) To consider quotes for cutting back an overgrown tree in Marlborough Park allotments (to follow)
- 7. **Conclusion of Audit** – attached as Appendix G (to follow)
- 8. **Financial Risk Assessments** – to review and accept the policy (separate attachments).
- 9. **Social Media & Electronic Communication Policy** – to review and accept the policy (separate attachments)
- 10. **Councillor Surgeries** – to consider the safety of councillors
- 11. **Diary of Mayor and Deputy Mayor's Engagements** - attached as Appendix H (to follow)
- 12. **Urgent items notified by Mayor or Council leader**
- 13. **Date of next meeting:** The next meeting of Kempston Town Council will be held on Tuesday 14 November 2023, in The Council Chamber, 104 Bedford Road, Kempston, Bedford at 7.30pm.